



CITY OF PICKERINGTON

APPLICATION FOR REZONING

Name of Applicant: _____

Address of Applicant: _____

Phone: _____ Fax: _____ Email: _____

Current Use and Address: _____

Proposed Change or Improvement: _____

Current Zoning: _____ Area of Parcel: _____

Signature of Applicant: _____ Date: _____

Signature of Property Owner: _____ Date: _____

Please submit the following with this application:

1. Legal description (in meets and bounds) and location map of property(s) boundary that is to be rezoned (10 copies 24 x 36 and 15 copies 11 x 17). Plans must be folded to 8½ x 11; rolled plans will not be accepted.
2. A zoning plat that includes all County parcel numbers, property owners and addresses of property within, contiguous to and directly across the street from the area to be rezoned as shown on the Fairfield/Franklin County Auditors Tax Parcel Map (10 copies at 24 x 36 and 15 copies at 11 x 17).
3. A separate list of property owners and addresses shall be provided. The Planning and Zoning Director will notify effected parties via certified mail at the applicant's expense. The applicant is responsible for providing an accurate list of owners and any errors will be the responsibility of the applicant.
4. Proposed development plan(s) if applicable 10 copies at 24 x 36 and 15 copies at 11 x 17).
5. A letter of intent describing the rational for the rezoning.
6. The appropriate fee payable to the City of Pickerington.
 - a. Residential: \$100.00 (additional \$50.00 per dwelling unit over one unit)
 - b. Non-residential: \$250.00

Important things to remember:

- **Plans must be folded to 8½ x 11; rolled plans will not be accepted.**
- The signature of both the applicant and the owner must be present if the applicant does not own the property.
- By signing this document you agree to the submittal requirements of the rezoning for which you are applying.

Revised: 10/23/2018



CITY OF PICKERINGTON

SCHEDULE OF SUBMISSION DEADLINES AND PUBLIC HEARINGS FOR ZONING AMENDMENTS 2019

Submission Deadline (one month before P&Z meeting)	P&Z Meeting (2 nd Tuesday of the month)	Service Committee Meeting (Wed. following the 1 st City Council meeting)	City Council Meeting* (1 st & 3 rd Tuesdays of the month)
December 11, 2018	January 8, 2019	February 6	TBD
January 8	February 12	March 6	TBD
February 12	March 12	April 3	TBD
March 12	April 9	May 8	TBD
April 9	May 14	June 5	TBD
May 14	June 11	July 3	TBD
June 11	July 9	August 7	TBD
July 9	August 13	September 4	TBD
August 13	September 10	October 2	TBD
September 10	October 8	November 6	TBD
October 8	November 12	December 4	TBD
November 12	December 10	January 8	TBD
December 10, 2019	January 14, 2020	February 5	TBD

*The City Council meeting date is at the discretion of Service Committee and is contingent on the Service Committee approving the case. The City of Pickerington requires three readings of the case prior to final approval. The first reading may occur at the same meeting as the initial City Council public hearing. A 30-day referendum period is required after the third Council reading, before the case is effective.

Revised: 10/23/2018